

# Prairie Sky School

201 Skyview Ranch Rd NE Calgary, AB, T3N 2E7

School Council Meeting – September 15, 2025, 5:45 pm,

## School Council Meeting

Minutes – September 15, 2025

5:45 PM @ Prairie Sky School

\* Indicates written report/attachment provided

1. Call to order meeting – 5:46pm – Laura calls meeting to order, Britney is sick so Laura will chair today

Attendance

Executive:

Brittany - Chair

Laura – Vice Chair

Melody – Vice Chair

Leslie – Treasurer

Don – Secretary

Jenna – Social Media

Manpreet - Member

Staff:

Mona - Principal

Uroog - Assistant Principal

2. 5:46pm - Review of the Agenda – Copies of agenda made available for attendees to review

3. 5:47pm - Approval of the Minutes, as presented (OR as amended) – Laura motions, Jenna seconded
  - a. June minutes passed



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### 4. Principal Report – 5:47 pm start

- a) Mona welcomes in attendees and makes introductions; with the start of a new year we have many families joining PSS, their enthusiasm is represented here tonight as we have many parents in attendance all eager to participate
- b) Modular Classrooms – Due to circumstance beyond Prairie Sky School's control, the construction project has been delayed and the modular classrooms we're not ready for the beginning of the school year. This has caused a massive disruption that PSS administration has mitigated as much as possible, but the lack of available space has immensely impacted resource allocation and scheduling
- c) Student enrolment #'s are discussed in more detail, how the delayed modulars have forced re-organization of previous assigned classrooms, what grade level's have received the most applications and how administration is focused on maintaining the ever changing waitlist and keeping communication open with incoming student's and family members
- d) The plan for where to now host the students who will need to be bussed is presented, Manmeet Singh Bhullar School is now where they will go until the work is done, this will require bussing and how this will impact their daily routines is discussed
- e) New hires- 12 new teachers have joined our team as well as other support staff crucial for PSS success, spirit is strong as we start this new year
- f) Ms. Baines is moving into a new position at CBE! We fondly bid farewell to Mona who was the perfect person to take on the job of Prairie Sky School's first Principal and has guided us all immensely over these early years as a new school.
- g) Meet the Teacher – September 25 , details are shared about this exciting opportunity for parents to visit and meet with PSS staff.

### 5. Council Structure – Position Assignments – 6:06 pm start

- a) Laura gives a detailed review of council structure and the responsibilities for each role
- b) Incoming Chair – Laura will assume newly created role of incoming Chair to support this fourth and final year for Britney in the current Chair role

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6. Open Floor – 6:11 pm start

- a) Discussion on ways council can support students experiences at PSS, field trip's centered around traffic safety and education are highlighted, opportunities for collaboration with the Wellness Team mentioned as those habit forming experiences are extremely valuable for our young learners
- b) Safety City – A practical and engaging recreated small city environment for children to ride their bicycles around in and safely interact with various common traffic safety scenarios and learn how to best approach those situations, this would be a great early offering for council to pursue this year
- c) Meeting Dates and formats – Determining future council meeting dates, Mondays will continue to be our weekday, online formats are also in development and hope to be available for remote users who may attend council meetings virtually
- d) Oct 13, Nov 17, Dec 15, Jan 12, Feb 9, Mar 16, Apr 13, May 11, June 15
- e) Fun Lunch – Sept / Oct vendor selection and online order platform function confirmation, Little Caesars Pizza is always a hit, Opa (Greek) and other ideas mentioned

7. Next Meeting – October 13, 2025 @ 5:45pm

8. Meeting adjourns – 6:18 pm – Laura adjourns meeting



Minutes Template  
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Prairie Sky School Fundraising Society

Scheduled Meeting

Sept 15, 2025 @ 6:30 PM (Or following PSSC meeting)

1. Welcome, Call to Order @ 6:19 PM

A) Britney opens meeting following PSSSC Meeting

2. Approval of previous meeting minutes –

A) No June meeting held, holdover for September

3. General Discussion

A) Motion to create new bank account designated for Casino related funds, Leslie motions and Laura seconds

B) Motion to send \$100 to Mona for Freeze's given out to students on final day last summer, council would like to finance costs for that, Leslie motions and Laura seconds

C) Motion to spend \$20 to cover upcoming postage fees related to sending required documents to Alberta School Councils' Association, Leslie motions and Britney seconds

D) Fun Lunch date discussion – October / November – Oct 15 Grade 1-3, Oct 16 Grade 4-9, Nov 19 Grade 1-3, Nov 20 Grade 4-9

E) Grade 6 are offsite, planning initiated on how to best include them in Fun Lunch too

F) Apple Fundraiser – Online ordering is available and several received so far, looking to be a great fall season oriented fundraiser, also a fantastic gift idea to send a box into the staffroom for PSS teachers

G) Future Fundraiser Ideas – Krispy Kreme doughnuts, Purdys Chocolate, Coco Brooks, various meat / sausage/ bacon box sellers, butcher shops ect, pies, flowers and other various ideas

H) Casino dates – February 16 and 17 2026, Leslie shares details on how previous operations she's been involved with have been run, what types of volunteer roles are required to fill and an overall breakdown of the experience

4. Meeting Adjourned – 6:45pm – Next meeting will be Oct 13 2025, following PSSC meeting