

Queen Elizabeth Elementary School Council Meeting Minutes

Tuesday, October 17, 2023 6:30-7:00 pm
Chairs: Laura Allingham and Hillary Harding

In attendance:

Lisa McConnell - QES Principal, Dan Tinaburri - QES Assistant Principal, Laura Allingham – QESC Chair, Hillary Harding – QESC Co-Chair, Christa Burry – Treasurer (General Account), Jacki Hanson – Treasurer (Casino Account), Steph Cicero – QEEPES Chair, Jane Ewenson – Garden Coordinator, Michelle Fournie – Scholastic Book Fair Coordinator, Karen Ford – Fun Lunch Coordinator; Kathy Sushko, Joy Coutts, Nicole Chapdelaine, Andrea Leier, Caroline Simon - Volunteer Coordinator

1. **Call to Order - Laura called the meeting to order at 6:30**
 - a. Acknowledgment of the Land was given by Laura
 - b. Welcome and Introduction to School Council
 - c. Approval of Agenda - Laura motioned to approve the agenda and it was seconded by Michelle
 - d. Review and approval of meeting minutes - Laura motioned to approve the September 12th meeting minutes and Michelle seconded.

2. Reports

- a. School Report – Lisa McConnell, Principal
 1. Teacher Report - Ms Sushko, Ms Chapdelaine, and Ms Coutts gave an update on their first weeks teaching the Grade 1 students. The teachers explained the UFLI phonetic program, Secret Stories (stories and app used in Grades 1-3), and the games used to improve Phonological Awareness, Oral Language skills and all other skills making up Scarborough's reading rope necessary to become a competent reader. The teachers are constantly doing assessments of each student, meeting with a Professional Learning Committee (PLC) and having Collaborative Team Meetings with other teachers to talk about key struggles happening in all classrooms.
 2. Principal Report - Lisa talked about the Key Celebrations that occurred in 2022-2023 including an increase in Math Standard Test results. The kids liked how they received feedback from teachers. Lisa summarized the data brought in through various means. The Perception Reports were low on Supports for students. This means parents perceive that the supports offered were insufficient, but the students have actually received more supports - just may not be in the form of one-on-one time.

The staff has started the draft SDP Goals for 2023-2024. This includes steps to improve learning in Literacy, Math and Wellbeing. Goal for the students is to work on knowing their next steps in reading and math. Lisa went into more detail to explain the Professional Learning Committees (PLC). These groups discuss what is needed for specific students, make a plan in a large group and form a collaborative response which is Solution Focused and Action Orientated. Lisa indicated that the multi-age grades have been successful so far.

b. Important Dates

1. Oct 18 - School Picture Day
2. Oct 19 - Edo Fun Lunch
3. Oct 20 - No School - Non-Instructional Day
4. Oct 31 - Halloween & Popcorn Day
5. Nov 8 - 14 - Fall Break
6. Nov 15-17 - Grade 6 Outdoor School
7. Nov 21 - 24 - Book Fair
8. Nov 23 & 24 - Parent Teacher Interviews
9. Nov 24 - No School - Non-Instructional Day
10. Nov 30 - Tim Horton's Fun Lunch

3. Old/Ongoing Business

- a. Shirt Shop - Update - shirts that were ordered in September should be back within the next week - over 200 shirts were ordered (20 through Equity Support funded through Fund a Friend).
- b. Garden Clean Up - Thank You to all the volunteers that came out on Sunday
- c. Fun Lunch - All dates are in Healthy Hunger and volunteers are needed.
<https://healthyhunger.ca/index.php>
 1. Oct 19 - Edo
 2. Nov 30 - Tim Horton's
 3. Dec 21 - Boston Pizza
 4. Jan 18 - The Saucy Bread Company
 5. Feb 22 - Subway
 6. March 14 - Tim Horton's
 7. Apr 18 - Edo
 8. May 16 - Boston Pizza
 9. June 20 - Spolumbos
- d. Popcorn Snack - All dates are in Healthy Hunger (no volunteers are needed for handout)
 1. Oct 31
 2. Dec 7
 3. Feb 1
 4. May 2
- e. Spring Gala - May 4, 2024 and May 3, 2025

4. New Business

- a. Scholastic Book Fair - Nov 20 - 26; Michelle handed out a draft flyer that will go out to parents through the school.
 1. Delivery and set up - Friday, Nov 17
 2. Viewing the book fair will happen Monday-Wednesday; sales will start on Thursday with a schedule that starts with the youngest grades. There are 405 students of which 49 are in Grade 6 (they receive separate flyers). Volunteers will be needed throughout the week. Michelle will send the schedule to Caroline to set up. Michelle will get the floats from the bank and be reimbursed at the end of the sale.
 3. Pack up Nov 27
 4. Last year the Golden tickets were \$14 each and that seemed like a good amount for the winning student. Lisa and Dan will meet to discuss the number of tickets to be requested from the School Council this year.
 5. Online purchases can be made until November 26th and will be delivered to the school the next week wrapped in brown paper - distributed to the children.
- b. Fall Fundraiser - Art Cards. The paper is ready to go to the teachers. Finished cards will be back to families before the Christmas break.
- c. COSC meeting Oct 26 - Alex will be attending.

5. Adjournment

- a. Where to find us:
 1. School Website – find links to School Council and QEEPES at <https://school.cbe.ab.ca/school/queenelizabeth/get-involved/pages/default.aspx>
 2. School Council and Parent Society Website - www.qescouncil.ca
 3. Facebook - @qparents
 4. Instagram - @qes_school_council
- b. Next Meeting Tuesday, November 28, 2023 at 6:30
- c. Laura adjourned the meeting at 7:36, which was seconded by Jacki.

Meeting Dates for 2023/2024

Tuesday, September 12, 2023	Tuesday, January 23, 2024
Tuesday, October 17, 2023	Tuesday, March 12, 2024
Tuesday, November 28, 2023	Tuesday, April 16, 2024
	Tuesday, May 28, 2024