

Prairie Sky School

201 Skyview Ranch Rd NE Calgary, AB, T3N 2E7

School Council Meeting – September 18, 2023, 5:45 pm,

School Council Meeting

Minutes – September 18 2023
5:45 PM @ Prairie Sky School
* indicates written report/attachment provided

1. Call to order meeting – 5:45pm – Britney calls meeting to order

Attendance

Executive:

Brittany - Chair

Laura – Vice Chair

Melody – Vice Chair

Leslie – Treasurer

Nina – Treasurer

Don – Secretary

Jenna – Social Media Coordinator

Staff:

Mona – Principal

Mike - Assistant Principal

Uroog - Assistant Principal

2. 5:45pm - Review of the Agenda – Copies of agenda made available for attendees to review

3. 5:45pm - Approval of the Minutes, as presented (OR as amended)
 - a. Motion to approve minutes made by Britney, 2nd by Melody



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4. 5:46pm – Principal Moment

- Mona welcomes in council for the new 2023 – 2024 School Year
- Introductions of new staff, 8 new teachers have been added to PSS
- Current student enrollment is around 920 – 940 which meets target
- It's been hectic as new year starts, administration staff have been busy with application processing and vetting of applicant information
- This marks first full year at PSS, atmosphere of calm and moving towards the goal of a comfortable environment for learners
- Field trip goals are to have 1 trip per class this year, centered and themed around a topic students are learning in classroom.
- Parent volunteers will be crucial to success of Field Trips goals, the average class would require 4 volunteers Present on Field Trips
- Discussion of allocating funds to be available on field trips, a way to alleviate costs to students and parents
- Meet and Greet event upcoming on Thursday Sept 21 from 4- 6 pm
- Playground materials have been received and staged in front of school, construction planned to start in Oct
- East side traffic issues discussed, fence positions can be improved to create more space to walk around, drop off and pickup can be extremely busy and hazardous in that area.

5. Open Discussion – 6:09pm start

- Social Media – decision was made to pursue this year, Jenna volunteers to take on role of Social Media Coordinator for council, will create and maintain a PSS School Council Instagram account
- PSS Branded Clothing – In process to create a page people can purchase from via the CBE Merchandise sections, some blue shirts will be available for purchase at upcoming Meet and Greet night.
- Laura notes a recent outdoor event she attended with different schools, some had a type of event tent that they can set up with their name, helping people find their area on the field in much easier, perhaps we can benefit from something like that?

6. Council Makeup – 6:20pm start

- Britney makes motion to remove people from positions they volunteered for last year but did not attend further meetings, 2nd by Don, positions vacated Volunteer Coordinator and backup Secretary
- Britney makes motion to otherwise keep positions filled as they currently are, Melody seconded.

7. Fundraising – 6:24pm start

- FundScript – Gift card program, as we move closer to Christmas and other holidays let's consider getting this set up as once in place it's relatively passive income, can be boosted with advertising and promoting the program via social media.

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- Healthy Hunger – Will attempt to hold first on in October, McDonalds was excellent provider last year, shall we go with them again? Frequency decided to be once a month, dates established are Oct 26, Nov 30, Dec 14, Jan 25, Feb 29, Mar 14, April 25, May 30, June 20
- Snack Shack - Menu revisions required, less sugary choices, no pop / Gatorade as these are prone to spillage and can disrupt classes
- Snack Shack – Frequency discussion, should it be a monthly or bi-monthly event? Let's start at once per month and see how the operation goes before taking on bigger commitment.
- Casino Night – Will first require a Parent Society created to initiate licenses applications, Laura will begin looking into what's required for this

8. Bank Account – 6:50 pm Start

- Laura motions for audit of last years financial records, Britney seconded, audit will be done by Britney and Melody
- Brief look at #'s , total raised last yar was \$12648 , with expenses being around \$6000 giving us a total balance of \$6551.29 as of September.

9. Future Meetings – 6:53 pm Start

- Dates established for future meetings this year with 5:45pm start times
- Oct 16, Nov 20, Dec 11, Jan 22, Feb 12, Mar 18, April 22, May 13, June 10

10 – Meeting Adjourned – Britney adjourns meeting at 6:55pm