

Prairie Sky School

201 Skyview Ranch Rd NE Calgary, AB, T3N 2E7

School Council Meeting – October 24, 2022, 5:30 p.m, at Hugh A. Bennett School

School Council Meeting

Minutes Template – Oct 24 2022

5:30 PM @ Hugh A. Bennett School

* indicates written report/attachment provided

1. Call to order – October 2022 Meeting - Britney began meeting @ 5:32 pm

Attendance

Parents:

Brittany - Chair

Nina – Treasure

Don – Secretary

Laura – Vice Chair

Leslie – Treasure

Melody – Vice Chair

Asim Khan – Backup Secretary

Asean Lee - Parent

Staff:

Mike - Assistant Vice Principal

Mona – Principal

Tracy – Admin

2. Review of the Agenda - Britney has sent out via email prior to meeting for review, focus of this meeting will be to finalize our selections in Operating Procedure that have variable options.
-Principal's Report to follow

3. Approval of the Minutes, as presented (OR as amended)
 - Reviewed previous meeting minutes from Oct 3 2022
 - Paper copies handed out to attendees by Tracy

Motion: Britney– Approved

Laura – Seconded



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4. Prairie Sky School Operating Procedures

- Clause 3 – Mission Statement – Approved
- Clause 4 – Approved w/o change
- Clause 5 – Review scope of term “others” as membership in Council (community member involvement)
Decision to leave as is and review for next year once Prairie Sky is open and active in Skyview
- Clause 8 – Terms of service – Decided on 2 year terms with the goal of staggering where possible to avoid a complete new group of Council Executive members coming into positions all at same time. Will be reviewed at start of next year.
- Clause 9 – sections A/B - Signing Authority – No change made – will stay as is currently in Operating Procedure
- Clause 9 – section E – Will be removed as no previous person available who filled role, after current term is finished will review adding in again then.
- Clause 9 – section F – No changes made – accepted as is currently in Operating Procedure
- Clause 10 – Decided to use option 1 – “Advertise to Parent Community”
- Clause 11 – section A - Annual General Meeting – Decided on 1st option - AGM shall be held not later than 30 days for first school instructional day in school year.
- Clause 11 – section B – Special General Meetings – Option 2 – At any time with at least 5 days notice decided
- Clause 11 – section C – Regular Meetings – Monthly except for December and June. – decided
- Clause 13 – Committees – 1st option decided
- Clause 15 – To stay in Operating Procedure as is
- Clause 16 - To stay in Operating Procedure as is
- Clause 17 – Code of Ethics – To stay in Operating Procedure as is
- Clause 18 – Dispute Resolution - Decision of 5 days notice of meeting details for Special General Meeting re-Dispute
- Clause 21 – Reviews and Amendments - Decided on option B – no less than 5 days before meeting.

5. School Development Plan – Presented by Mike @ 5:56pm

- Typically a 3 year plan, but in this case will be for 1 year to gather baseline and then a 3 year plan developed for next school year.
- Measurable goals in key learning areas to be utilized as a accountability tool
- Methods in place for gathering data – surveys, testing, report card.

6. Prairie Sky School – Construction progress / expected open date

- Have been material delays – current date is end of February 2023, announcement from Alberta Infrastructure via email is expected soon to inform school community.
- Discussion of current bussing transit program and issues / concerns from parents
- Traffic safety awareness once new building is operational.

7. New Business – 6:25pm

- Possible “Open House” opportunity to meet and greet in friendly setting, selecting a venue is required, or if weather permitting a possible outdoor gathering.



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Parent Teacher conferences are currently planned for end of November and expected to be done in person.

8 – Next Meeting

Looking to book as last Monday of each month starting at 5:45pm , in effect while we are gathering at Hugh A. Bennett, once in new building will re-assess start time.

- November 28 2022 @ 5:45pm will be next meeting.

9 – Meeting adjourned by Britney @ 6:30pm

