

Prairie Sky School

201 Skyview Ranch Rd NE Calgary, AB, T3N 2E7

School Council Meeting – June 10, 2024, 5:45 pm,

School Council Meeting

Minutes – June 10 2024

5:45 PM @ Prairie Sky School

* indicates written report/attachment provided

1. Call to order meeting – 5:45pm – Britney calls meeting to order

Attendance

Executive:

Brittany - Chair

Laura – Vice Chair

Melody – Vice Chair

Leslie – Treasurer

Nina – Treasurer

Don – Secretary

Staff:

Mona – Principal

Uroog - Assistant Principal

Mike - Assistant Principal

2. 5:45pm - Review of the Agenda – Copies of agenda made available for attendees to review

3. 5:45pm - Approval of the Minutes, as presented (OR as amended) – Britney motions, Leslie seconded
 - a. May minutes approved



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4. 5:48 pm – Council Year End Presentation

- This being final month of the school year, Britney makes a presentation detailing council activities

- September Highlights

- a) Jenna – appointed Social Media Coordinator
- b) Donald – appointed sole Secretary
- c) Early mentions and discussion around the PSS Event Tent, figuring out details of where to purchase and what designs to pursue

- October Highlights

- a) Safe Walk / Traffic Awareness topics covered and implemented actions presented
- b) Halloween event planning, student led conferences
- c) Various fundraising ideas brainstormed and social media direction discussed

- November Highlights

- a) Safe Walk report presented and review of actions implemented
- b) Playground construction status update
- c) Snack Shack and conference night table planning

- December Highlights

- a) Fundraising Society – official designation received
- b) Fundraising plans ongoing

- January Highlights

- a) Mid-year Report Cards prepared and distributed
- b) Exciting activities ongoing at PSS including Lacross seminars with students and a Cyber Safety event
- c) School Development Plan presented

- February Highlights

- a) Grade 9 and Music Class Teacher shares
- b) Walking School Bus – A EverActive Schools recommendation, implemented to reduce vehicle traffic
- c) School Development Plan update

- March Highlights

- a) Student led conference table plans discussed
- b) Bamfield – School trip video shown and teacher presentation
- c) Book Fair – Volunteer coordination

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-April Highlights

- a) Official Prairie Sky School Opening Ceremony – tremendous success and wonderful event
- b) Confirmation of modular buildings future construction and expansion of PSS
- c) Bicycle Safety Workshop event
- d) Incorporation status unlocked, AGL application submitted

-May Highlights

- a) Calender dates for next school year established
- b) Open floor discussion
- c) Final fundraising activities planned

5. Key Takeaways - 6:00pm Start

- a) Significant improvement in overall operation of snack shack activities, minimizing disruption to classes and teachers while generating steady profit
- b) Volunteer Recruiting – continuing to grow and develop available pool of volunteers, Laura has handled managing contact lists and placements masterfully
- c) Learning to place greater emphasis on Calander updates and advance planning
- d) Success achieved in assisting to bring engaging speakers and activities to students
- e) Social Media IG account presence has seen continued growth and engagement, a valuable resource

6. Plans for Next Year – 6:15pm Start

- a) September 2024 Meeting – 2 year council position terms are up, will open positions for volunteers and attempt to fill
- b) Continue to increase overall fundraising efficiency and returns, build collaborative relationships with administrators and teachers to best allocate and utilize funds raised
- c) Grow and evaluate vendor relationships with future Fun Lunch events
- d) New volunteer opportunities with incoming students and families, make sure to promote and make volunteer information available to everyone

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7. Open Discussion / General Information – 6:25pm Start

- a) Modular Classrooms – 4 units confirmed, Administrative staff are strongly advocating for attached washroom units as this expansion will be separate and not connected to main building
- b) Fences planning to be taken down early next year, increasing available walking space should help alleviate some traffic issues

8. Next Meeting – Sept 16 2024

9. Meeting adjourns – 6:30 pm – Britney adjourns meeting



Prairie Sky School Fundraising Society

Scheduled Meeting

June 10, 2024 @ 6:30 PM (Following PSSC meeting)

1. Welcome, Call to Order @ 6:30 PM
 - A) Britney Bennet opens meeting
2. Approval of previous meeting minutes - Approved
3. General Information
 - A) Gaming application submitted, waiting on response now, can take awhile for processing, making a casino event for next year uncertain at this time
 - B) Planning to review pricing for Snack Shack events early next year
 - C) Ideas for other student engagement events that combine fundraising goals such as Spellathon / Readathon commitment pledge based activities
 - D) Bank balance as of June 2024 - \$8538, transaction records kept in binder
4. Meeting Adjourned
 - A) Meeting Adjourned – 6:35pm – Next meeting will be Sept 16, 2024 following School Council meeting