

Queen Elizabeth Elementary School Council

Annual General Meeting Minutes

Tuesday May 30, 2023

Chair: Laura Allingham

Co-Chair: Hillary Harding

In attendance:

Lisa McConnell - QES Principal, Dan Tinaburri - QES Vice Principal, Marcy Hermary - Chair, QEEPES, Hillary Harding - QESC Co-Chair, Laura Allingham - QESC Co-Chair, Stephanie Cicero - Secretary, Jacki Hansen - Treasurer, Casino Account, Caroline Simon - Volunteer Coordinator, Alex Hunt - Co-Key Communicator, Jane Ewenson - Garden Coordinator, Michelle Fournier - Scholastic Book Fair Coordinator, Joyce Wong, Tara deWeerd

1. Call to Order - Laura called the meeting to order at 6:31pm which was seconded by Marcy.

- a. Welcome and Introductions - Laura welcomed everyone
- b. Acknowledgment of the Land - done by Laura
- c. Approval of Agenda
Motion: Laura, Seconded: Marcy. Approved
- d. Review and approval of previous meeting minutes
Motion: Laura, Seconded: Hillary. Approved

2. Reports

- a. Administration Team Report – Lisa McConnell, Principal
 1. Staffing Update - will be provided on Thursday in email to all parents. There is one retirement planned.
 2. Next Year Planning (Bell Times & Calendar). Bell times remain the same with recess for all students from 10:00-10:15 and lunch from 12:00-12:50
 3. Student Achievement recently includes a gold win at the 2023 APEGA Science Olympics for some of our Grade 2s, 12 distinction awards from Mount Royal University for members of our Math Club, 3 students among the top 10 in Alberta for the [Alberta Champions Contest](#), and some of our students were selected as finalists for the [Minecraft for Education Challenge](#)
 4. Next Year Plans (tentative) - There will be some new class configurations which will be outlined in the Thursday email. Thanks to all parents that provided input when asked. There is a plan in place to have a residency for Oral Story-Telling as part of the Oral Language component for all grades in the new curriculum.
- b. Important Dates
 1. June 2 - School Photo Day, 9:45am
 2. June 9 - Non-instructional day - No school

3. June 16 - Sports Day - Jacki signed up for the last volunteer spot. Laura just received the tattoos for the event.
4. June 22 - Spolombo's Fun Lunch - only 5 of 12 volunteers needed have signed up.
5. June 28 - Grade 6 Farewell
6. June 29 - Last day of school

***PATs: June 20, 22, 23, 26, 27 (volunteers needed - sign up has been sent out). There is a required volunteer position for washroom escorts and must be a volunteer without a child currently in grade 6. Marcy will review volunteers to ensure criteria is met. Lisa will send out a reminder.

3. Old/Ongoing Business

- a. Spring Family Gala
 - Feedback has been positive
 - Our exec had a meeting to debrief and made a list of areas to improve the event for next year.
 - No major comments - it was a fun, busy night that connected the school community. If we limit the silent auction, we should still have a dance as the kids love it so much.
- b. Yearbook Sales - open for sales. Go to ybpay.lifetouch.ca and enter school ID - 14420723. Yearbooks will arrive at the school in September 2023. Deadline to order is June 30. Grade 6 students can come back to the school and pick them up.
- c. The presentation by Brent MacDonald had good ideas as to why kids need mental toughness, but he was lacking specific strategies to use with elementary aged kids.

4. New Business

- a. Sports Day - June 16
 1. 25 volunteers needed 8:45am-12pm - Sign-up Genius has been sent out
 2. SC will provide Freezies for kids - there is room in the school freezer so Marcy will bring them over in time for the event.
- b. Volunteers needed for PATs - sign up genius has been created (dates above)
- c. Grade 6 Farewell. There will be a morning assembly for Grade 6 kids, as well as their parents and siblings. Teachers will need help with the Plant Themed (growing up) decorations as well as 6-8 volunteers to help set up and run an orienteering session in Riley Park in the afternoon. Marcy will handle communication with the Grade 6 parents without involving the SC. Still looking into a food treat - possibly milkshakes from Peter's Drive In, Food trucks or a Sundae station are all being reviewed. Any treat (above the \$500 budgeted in the General Account) needs to be prepaid through Powerschool.
- d. September shirt sales - this will start right away in September and colours will depend on inventory levels but Laura will look into pink and orange as options

- e. First day coffee and treats will be hosted by the SC.
- f. Welcome Event in September -Exec will review dates for a school community Welcome BBQ/food truck event at the school that will not conflict with the Curriculum presentation by Lisa.
- g. Casino - Oct 4 &5, 2023 at Cowboys casino. Sign up will be published early June so we can start recruiting.
- h. Election of Executive and Coordinators
 - 1. School Council Co-Chair - Nomination of Laura Allingham by Marcy Hermary; Nomination accepted by Laura. No other nominations were brought forward for this role. Marcy made a motion to elect Laura Allingham for this role; Seconded by Michelle Fournier; All in favour. Motion Passed.
 - 2. School Council Co-Chair - Nomination of Hillary Harding by Marcy Hermary; Nomination accepted by Hillary. No other nominations were brought forward for this role. Marcy made a motion to elect Hillary Harding for this role; Seconded by Michelle Fournier; All in favour. Motion Passed.
 - 3. Co-Key Communicator - Nomination of Alex Hunt by Marcy Hermary; Nomination accepted by Alex. No other nominations were brought forward for this role. made a motion to elect Alex for this role; Seconded by Michelle Fournier; All in favour. Motion Passed
 - 4. Co- Key Communicator - Nomination of Allison Genovese by Marcy Hermary; Nomination accepted by Allison prior to meeting by email. No other nominations were brought forward for this role. Marcy made a motion to elect Allison for this role; Seconded by Michelle Fournier; All in favour. Motion Passed
 - 5. Secretary - Nomination of Tara deWeerd by Marcy Hermary; Nomination accepted by Tara. No other nominations were brought forward for this role. Marcy made a motion to elect Tara for this role; Seconded by Michelle Fournier; All in favour. Motion Passed
 - 6. Volunteer Co-Coordinator - Nomination of Caroline Simon by Marcy Hermary; Nomination accepted by Caroline. No other nominations were brought forward for this role. Marcy made a motion to elect Caroline for this role; Seconded by Michelle Fournier; All in favour. Motion Passed
 - 7. Volunteer Co-Coordinator - Nomination of Jane Ewenson by Marcy Hermary; Nomination accepted by Jane. No other nominations were brought forward for this role. Marcy made a motion to elect Jane for this role; Seconded by Michelle Fournier; All in favour. Motion Passed.
 - 8. Garden Coordinator - Nomination of Jane Ewenson by Marcy Hermary; Nomination accepted by Jane. No other nominations were brought forward for this role. Marcy made a motion to elect Jane for this role; Seconded by Michelle Fournier; All in favour. Motion Passed.
- i. Proposed Dates for 2023-2024 meetings

Tuesday, September 12, 2023	Tuesday, January 23, 2024
Tuesday, October 17, 2023	Tuesday, March 12, 2024
Tuesday, November 28, 2023	Tuesday, April 16, 2024
	Tuesday, May 28, 2024

- j. Alex mentioned that there is one final COSC meeting this year on June 1st. She plans to attend.

1. Adjournment - Laura adjourned the meeting at 7:14pm

- a. Next Meeting – Tuesday, September 12, 2023 at 6:30pm